

COURSE DATES FOR 2019 AND APPLICATION FORM
Modular Courses for Home Office Licence Applicants
Animals (Scientific Procedures) Act 1986 –
Amendment Regulations 2012

January

21st E1 & L (9am-12.30pm); PIL A (1pm-5pm)
22nd PIL A (cont) & B (9am – 4pm)
23rd PIL C (9am – 5pm)
25th **Carnivore PIL AB Course (Cat, dog, Ferret)**

February

5th & 6th **PPL holder training (9am-4pm & 9am-12.30pm)**
12th **Large farm animal PIL AB (Pigs, sheep, equine) Hawkshead Campus**
25th E1 & L (9am-12.30pm); PIL A (1pm-5pm)
26th PIL A (cont) & B (9am – 4pm)
27th PIL C (9am – 5pm)

March

11th E1 & L (9am-12.30pm); PIL A (1pm-5pm)
12th PIL A (cont) & B (9am – 4pm)
13th PIL C (9am – 5pm)
21st & 22nd **PPL holder training (9am-4pm & 9am-12.30pm)**
25th E1 & L (9am-12.30pm); PIL A (1pm-5pm)
26th PIL A (cont) & B (9am – 4pm)
27th PIL C (9am – 5pm)

April

2nd **Large farm animal PIL AB (Pigs, sheep, equine) Hawkshead Campus**
15th E1 & L (9am-12.30pm); PIL A (1pm-5pm)
16th PIL A (cont) & B (9am – 4pm)
17th PIL C (9am – 5pm)

May

9th **Avian PIL AB (species tbc) Hawkshead Campus**
13th E1 & L (9am-12.30pm); PIL A (1pm-5pm)
14th PIL A (cont) & B (9am – 4pm)
15th PIL C (9am – 5pm)
22nd **Large farm animal PIL AB (Pigs, sheep, equine) Hawkshead Campus**
23rd & 24th **PPL holder training (9am-4pm & 9am-12.30pm)**

June

10th E1 & L (9am-12.30pm); PIL A (1pm-5pm)
11th PIL A (cont) & B (9am – 4pm)
12th PIL C (9am – 5pm)
19th **Large animal- Avian or Amphibian TBD Hawkshead Campus**
24th E1 & L (9am-12.30pm); PIL A (1pm-5pm)
25th PIL A (cont) & B (9am – 4pm)
26th PIL C (9am – 5pm)

July

11th & 12th **PPL holder training (9am-4pm & 9am-12.30pm)**
17th **Large farm animal PIL AB (Pigs, sheep, equine) Hawkshead Campus**
22nd E1 & L (9am-12.30pm); PIL A (1pm-5pm)
23th PIL A (cont) & B (9am – 4pm)
24th PIL C (9am – 5pm)

Continued over.....

September

9 th	E1 & L (9am-12.30pm); PIL A (1pm-5pm)
10 th	PIL A (cont) & B (9am – 4pm)
11 th	PIL C (9am – 5pm)
19 th & 20 th	PPL holder training (9am-4pm & 9am-12.30pm)
23 th	E1 & L (9am-12.30pm); PIL A (1pm-5pm)
24 th	PIL A (cont) & B (9am – 4pm)
25 th	PIL C (9am – 5pm)

More dates will be confirmed later in 2019

1. Module for “those performing humane euthanasia on animals”

KD or “Schedule 1 course” Please enquire for course dates.

2. Modules for “those doing experiments” – Personal Licence Applicants

- **E1 & L** – Ethics (level 1) and National/ relevant Legislation for Licensees
- **PIL A & B** - Modules 3-8 (mouse, rat; other rodent species by request)
- **PIL C** – 1-day course: covering basic Surgery and Anaesthesia (modules 20-22)
- **Species-specific Modules for PIL A - B (Animals)**
Additional species: farm animals (sheep, goat, cattle, pigs and equine)
 Please note that these can be taken as additional to the basic course, or as complete courses in their own right.

3. Module for “those designing experiments” – Project Licence Applicants

Course dates as above (PPL Holder training).

4, Training to assess competence

Accredited Assessor’s training course Please enquire for course dates

Short course in theory and practise of assessment of staff (Licensees/ technicians) competence under ASPA, leading to RVC “Accredited Assessor” award. Course dates as above. Fee: £525. Please ask for separate application form.

Further information about the courses

Is there an exam?

PIL A-C courses for all species are assessed by a short examination, held at the end of the appropriate module or group of modules.

Assessment for PPL training is by an assignment, given out at the end of the course, to be completed and returned for evaluation.

Species-specific courses are assessed by a short examination, held at the end of the day.

What happens next?

Following successful completion of the course and assessment, a Royal Society of Biology certificate is awarded, which is used to support your Home Office Licence application. (Cost of the certificate is included in the course fee.)

What's included in the course fees?

- Online access to the RVC's external teaching website, *RVC Academy*, before and after course
- Lunch and refreshments are provided throughout the day.
- Royal Society of Biology Certificate - required to apply for a Personal or Project Licence.

Please see application form below for our current fees.

Where are modules held?

- **Modules for PIL A-C and PPL training are normally held at the RVC's Camden campus in London, Royal College Street, NW1 0TU**
- Most other species courses are held at RVC's Hawkshead campus, Herts, AL9 7TA. Carnivore (ferret) courses are also held at RVC Camden.
- Personal Licensee training, Assessor's courses and other bespoke training can also be held on site at your own institution. Please enquire for details of price and arrangements.
- Distance learning/ online courses are also available for some modules, as an alternative to attending the RVC – please enquire for details.

How to apply

Please complete the application form on the next page on forms marked 'RVC 2019' only and please destroy any other forms in your possession

The deadline for course applications is two weeks before the course date. Please note that cancellation within 5 days of the course start date will incur the full fee, and cancellation within 2 weeks of the course start date will incur half fee.

Please send or email your booking form to hocourses@rvc.ac.uk or post to: **Home Office Course Coordinator**
Biological Services Unit, Royal Veterinary College, 4 Royal College Street, London NW1 0TU
Telephone enquiries to 020 7468 5383

- Participation in the practical classes involves handling animals of various species. Please indicate here [tick box] if you have any animal allergy and contact the course administrator with details prior to the course.**

NOTE: The core PIL A-C course covers **rodents only**. If you wish to work with other species, such as farm animals, rabbits, or carnivores, you will need to do the appropriate course.

Where did you hear about our course?

Advert Direct mail Recommendation NTCO Other

This course is accredited and has been approved by the Royal Society of Biology as suitable for the purposes of Continuing Professional Development

APPLICATION FORM

Modular Courses for Home Office Licence Applicants
*Animals (Scientific Procedures) Act 1986 –
Amendment Regulations 2012*

RVC 2019

Accredited by the Royal Society of Biology

RVC 2019

Applicant's full name (Dr, Mr, Miss, Ms, Mrs, Mx):

Telephone number:..... Email:

Sponsor's name and position:

.....

Sponsor's Address:.....

.....

Sponsor's Signature:.....Date:

Sponsor's Email:.....

Named Training and Competency Officer (NTCO):.....

NTCO address (NB: Certificates will be returned here):

.....

.....

I wish to attend the following modules (tick below) on:.....(insert dates)

- | | | | |
|--------------------------|--|----------------------------|-------------|
| <input type="checkbox"/> | E1 & L classroom | (half day) | £190 |
| <input type="checkbox"/> | E1 & L online | (distance learning) | £175 |
| <input type="checkbox"/> | E1 & L / PIL A & B (Mouse, Rat) | (two days) | £500 |
| <input type="checkbox"/> | E1 & L / PIL A, B & C | (three days) | £700 |
| <input type="checkbox"/> | PIL C only | (one day) | £300 |
| <input type="checkbox"/> | PPL Holder | (one and half days) | £515 |
| <input type="checkbox"/> | PPL Holder online | (distance learning) | £500 |
| <input type="checkbox"/> | PIL A & B (Cattle/Pigs/Sheep, etc.) | First species (one day) | £310 |
| <input type="checkbox"/> | PIL A & B (Animal) | + additional species | £110 |
| <input type="checkbox"/> | PIL A & B (Pigs/Mini Pigs Online) | (distance learning) | £155 |
| <input type="checkbox"/> | KD or Schedule 1 | (distance learning) | £155 |

(PIL A & B) Rodent Species on request

Our course are VAT exempt

This course is accredited and has been approved by the Royal Society of Biology as suitable for the purposes of Continuing Professional Development



PAYMENT

A form of payment must accompany each application for the total amount, made payable to The Royal Veterinary College. Please tick box below, and provide details:

Payment method:

- Purchase Order No.....
- Internal Transfer (RVC staff only)
Please provide: Account Code.....Project Code.....
- Cheque No.....
- Credit Card (Please call 0207 468 5383 with card details or request a credit card form)

Payment information – the following information is mandatory:

Institution Name:.....

Accounts Payable Address:.....

.....

.....

Main Accounts Payable email address:

Named Finance Contact:.....

Position:.....

Email:.....

Telephone:.....

Please return this form promptly, as places on each course are strictly limited.